

Master of Science in Education Program
School of Education and Social Policy
Northwestern University

School Permission Form

_____, who is a student in the Master of Science in Education Program, has requested permission to:

_____ Audiotape/videotape activities in her/his classroom

_____ Audiotape/videotape activities in a colleague's classroom (with that teacher's permission)

_____ Use anonymous samples of student work from her/his classroom for a paper being written as part of her/his graduate studies.

_____ Use other materials as specified below for a paper being written as part of her/his graduate studies:

I give my permission for the data collection activities checked off above. I have been apprised of the project this candidate is working on and the data collection activities she/he plans. Further, s/he has also assured me that all students' identities will be protected by either eliminating or changing their names in any documents or student work used in her/his project. I understand that all audiotapes and/or videotapes will be destroyed at the end of the project.

Signed _____

School Principal

I have explained my project to the school principal and have carefully considered the ethical issues involved. The only persons who will have access to the raw data are myself, my research coach, and my research instructors. I will maintain the confidentiality of my colleagues and the students in this school and will keep all data private. All videotapes and/or audiotapes made in this school will be destroyed when my study is complete. In addition, I have followed normal institutional processes at this school for permission to conduct my research.

Signed _____

Graduate Student Researcher

Note: Graduate students working in schools or other organizations are expected to complete any institutional requirements for data collection that exist within the school or organization where data are being collected. This form does not excuse students from any such requirements.