Transcript Request Form

To be completed by the applicant:

Name  Last  First  Middle

School  

Dates of enrollment  Degree and year

To be completed by the registrar:

Please complete the grade point average and class rank information below, and send this form, along with an up-to-date transcript, back to the applicant in the envelope provided. To assure confidentiality, please seal the envelope and sign on the line across the seal before returning it to the applicant. Thank you.

1. Cumulative grade point average:  Cumulative rank in class:  out of  

Is your grading system equivalent to \( A = 4, \ B = 3 \), etc? If not, please explain your system.

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