

# SCHOOL OF EDUCATION AND SOCIAL POLICY

## UNDERGRADUATE RESEARCH APPRENTICESHIP/INDEPENDENT STUDY

**Research Apprenticeships (SESP 390)** are when you are assisting in ongoing research projects.

**Independent Studies (SESP 399)** are when you wish to explore literature on a specific topic.

### STEPS:

1. Complete the form, including the description of duties.
2. Have SESP faculty sponsor sign the form.
3. **SESP students:** Submit the form to your academic advisor for his or her signature.

**Non-SESP students:** submit the form directly to the assistant dean for his or her signature. You are responsible for identifying how this credit will or will not apply to your degree requirements.

4. Your advisor will forward the form to the assistant dean for his or her signature.
5. The assistant dean will forward the form to the SESP Student Affairs department assistant who will enroll you in either SESP 390 or SESP 399.

*NOTE – SESP Students: A maximum of three 390 or 399 courses (or combination) may be used toward 300 level concentration requirements. Additional 390 or 399 credits will be applied to your electives.*

_____ Student Name	_____ Empl ID# (not SS#)
_____ Student Signature	_____ E-mail
_____ School (SESP, WCAS, Medill, etc.)	_____ Concentration/major
Course: _____ SESP 390 (Research)	_____ SESP 399 (Independent Study)
Faculty Sponsor Name: _____	

Description of work to be completed (use other side if necessary).

\_\_\_\_\_  
Faculty Sponsor signature & date

\_\_\_\_\_  
Advisor signature & date

\_\_\_\_\_  
Assistant Dean signature & date

Enrolled: Date \_\_\_\_\_ By \_\_\_\_\_