SCHOOL OF EDUCATION AND SOCIAL POLICY
UNDERGRADUATE RESEARCH APPRENTICESHIP/INDEPENDENT STUDY FORM

DUE THE FIRST FRIDAY OF THE QUARTER FOR WHICH YOU WISH TO ENROLL

Research Apprenticeships (SESP 390): when you are assisting with ongoing research projects.

Independent Studies (SESP 399): when you wish to develop an independent project on a specific topic.

INSTRUCTIONS:

1. Complete the form, including a description of duties or project.
2. Have SESP faculty sponsor sign the form.
3. **SESP students:** submit the form to your academic advisor for his or her signature. You are responsible for identifying how this credit will or will not apply to your degree requirements. **Non-SESP students do not require an advisor signature.**
    a. Your advisor will forward the form to the SESP Student Affairs program assistant
    b. The information on this form will be entered in your online SESP Profile
4. The SESP Student Affairs program assistant will then enroll you in either SESP 390 or SESP 399.

NOTE TO SESP STUDENTS: A maximum of three (3) 390 or 399 courses (or a combination thereof) may be used toward 300 level concentration requirements. Additional 390 or 399 credits will be applied to your electives.

_____ _____
Student Name Empl ID# (not SS#) *refer to CAESAR for #*

_____@u.northwestern.edu
NU email address

_____ _____
School (SESP, WCAS, Medill, etc.) Concentration/Major

SESP 390: ___ CAESAR Course #_____ SESP 399: ___ CAESAR Course #_____
Research *Independent Study*

_____ _____
Faculty Sponsor Name Quarter and Year in which you plan to enroll

Research/Independent Study topic: _____

Description of work/project to be completed (use other side of this sheet if necessary):

_____
_____
_____
_____

_____ _____
Faculty Sponsor Signature and Date SESP Advisor Signature and Date

FOR OFFICE USE ONLY Enrolled: Date _____ By _____